Local Programs

October 2, 2017
Virginia Asphalt Association – Fall Asphalt Conference
Julie Brown
Director, Local Assistance Division
Local Assistance Division

Mission

The Local Assistance Division (LAD) will promote and facilitate partnerships between localities and VDOT to successfully deliver transportation programs and projects.

Organizational Objective

LAD will develop and interpret policy dealing with local roads and locality issues, serve as liaison with local government organizations, manage programs… and coordinate with internal and external customers to successfully carry out our Mission.
Local Assistance Division

- Revenue Sharing
- Access Programs (EDA, Rec, Airport)
- Transportation Alternatives
- Rural Rustic Roads
- Virginia Byways
- Local System (Urban/Secondary)
- Federal Lands Access Program
- Coal Severance
- Urban Construction Initiative
- SGR/Primary Extension
- Locally Administered Projects (LAP)/Programs
- ARC Access
- Compliance Assessments LAP
- High Volume Unpaved Roads
- Maintenance Payments
- Outreach
Today – volume of all Active projects

LAP Percent of CN Projects (2001 Total Projects)

- VDOT: 1294 Projects (65%)
- LAPs: 707 Projects (35%)

LAP Percent of CN Dollars ($12,165,787,537 Total)

- VDOT: $10B (82%)
- LAPs: $2B (18%)

Tomorrow – looking 3 years out

36 Month CN Advertisement Projects

- LAPs: 159 Projects (43%)
- VDOT: 211 Projects (57%)

36 Month CN Advertisement Dollars

- LAPs: $548M
- VDOT: $845M
LAP Program
Construction Advertisement Commitments

This list represents locally administered projects committed and delivered within the respective calendar year.

<table>
<thead>
<tr>
<th>Year</th>
<th>Projects</th>
<th>Construction Value</th>
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<tbody>
<tr>
<td>CY2016</td>
<td>147</td>
<td>$326M</td>
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<tr>
<td>CY2015</td>
<td>168</td>
<td>$288M</td>
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<tr>
<td>CY2014</td>
<td>191</td>
<td>$249M</td>
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<tr>
<td>CY2013</td>
<td>186</td>
<td>$284M</td>
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<tr>
<td>CY2012</td>
<td>184</td>
<td>$560M</td>
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<tr>
<td>CY2011</td>
<td>127</td>
<td>$226M</td>
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<tr>
<td>CY2010</td>
<td>78</td>
<td>$180M</td>
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</table>

* Includes Dominion Boulevard (Chesapeake) valued at $320M
Locally Administered Projects (LAP)

LAP Manual –

- Comprehensive “One-stop Shop” with Detailed Explanations
- Chapters arranged by “discipline” and includes flowcharts, tables, checklists, and forms
- Outlines major and sub-processes
- Includes VDOT Oversight Responsibilities
- Focuses on federally funded projects and includes applicability of requirements for each area
Locally Administered Projects (LAP) Manual

• LAP Manual is divided into 4 major topic areas, 19 chapters
• LAP Manual has been formatted for easy searching
• Download/search by individual chapters or Parts 1 – 3 together.
• Chapter 4 includes submittal examples
Chapter 13.2 – Materials Quality Assurance, outlines the requirements and processes for Materials

Section 13.2.2 – Materials Acceptance, must meet VDOT requirements for Federal aid and/or VDOT maintained facilities

Appendix 13.2-G – Materials Testing Methods and Frequencies, provides tables for sampling/testing frequencies for D-B-B LAPs
LAP Starter Pack

• A “getting started” guide to local administration of a transportation project
• Does NOT replace the LAP Manual!
• Outlines the Project Development Process with Links to LAP Manual
Roles and Responsibilities
Locality/LPA

LPA's are fully responsible for the administration of their projects and are required to provide a full-time local government employee responsible for the project.

The LPA must also provide a professional engineer, licensed in Virginia, who may be contracted, in the position of the Responsible Charge Engineer (RCE) during design and construction of the project.

LPA is also responsible for providing adequate construction inspection to ensure that the project is constructed in accordance with the contract documents and specifications.
Roles and Responsibilities

VDOT

VDOT has an oversight role for all federally funded locally administered projects

VDOT will assign a project coordinator (PC) to work with the LPA and to provide guidance, as needed, for all aspects of project development.

VDOT's Construction Project Monitor (CPM) assumes the role as VDOT's project coordinator once the project has been awarded and proceeds to construction.

The LPA and the VDOT CPM need to identify critical milestone/activities when VDOT staff will be on-site to observe construction activities and agree as to notification requirements to ensure this occurs.
Not every project needs the same level of review and oversight.

<table>
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<th>FO</th>
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<td>Type V</td>
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<td>Extensive</td>
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LOW  |  | HIGH
Local Assistance Division

The Virginia Department of Transportation’s (VDOT) Local Assistance Division develops policy and provides guidance for special funding programs and other programs that impact work performed by localities, and serves as a liaison to local governments.

The division also:

- Manages several special funding programs
- Manages urban system changes
- Manages the local assistance payments program
- Provides oversight for locally administered projects
- Coordinates the urban construction program

Email Update Sign-up

VDOT’s Local Assistance Division offers email notifications when we update our web pages. Sign up to be notified when we post revised guidance, letters to local governments or training opportunities. Sign up!

http://www.virginiadot.org/business/local-assistance.asp
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