



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

Charles A. Kilpatrick, P.E.
Commissioner of Highways

MEMORANDUM

TO: New Products Applicants

FROM: VDOT New Products Committee

SUBJECT: New Products Application

The Virginia Department of Transportation's (VDOT's) New Product Evaluation Program is intended for innovative products that will add value, improve quality, and/or increase performance and that are not covered by specifications, plans, or other Department standards. A new product is not a product that simply costs less than a currently used material or will save the Department money without meeting or exceeding current engineering and/or quality standards. The information you provide in the attached application will be used for a preliminary evaluation to determine if it meets the qualifications of a New Product. Please review the Departments' specifications, standards and approved products list carefully and limit your submittals to products that are new and innovative.

You will be notified with the decision of VDOT's New Products Committee. If your product is chosen for further review, you may be contacted for additional information. If your product is found to be classified by a specification or standard, you will be directed to the appropriate VDOT personnel. This procedure is intended to facilitate a thorough review with a prompt response by the Department to your company.

Please provide trade literature, test data, Materials Safety Data Sheets, product specifications, instructions, benefit cost analysis, projected life and product guarantee electronically. Clearly state the benefit of the use of this innovative product to the Department and identify an application and/or location in the transportation system for the use of this product. Please send a minimum of five copies of color photographs, pamphlets, booklets, binders or other professionally produced materials.

Send application and attachments to:

Virginia Department of Transportation
Materials Division-New Products
1401 East Broad Street
Richmond, VA 23219
Attn: Bill King
wl.king@vdot.virginia.gov



For Office Use Only
VDOT Number: _____
Date Received: _____
Assigned Division(s): _____

**Virginia Department of Transportation
Preliminary Information for Product Evaluation**

The following information is to be included in a submittal package of no more than three pages.

Product Name: _____

Date: _____

Manufacturer: _____

Phone Number: _____

Address: _____

Contact Person: _____

Phone Number: _____

Address: _____

Email Address: _____

Fax Number: _____

List specific AASHTO, ASTM, MUTCD, requirements the product meets. _____

Has this product been evaluated (or currently under evaluation) by the National Transportation Product Evaluation Program, (NTPEP)? _____ NTPEP Submittal and Report Number _____

Has the product been submitted to another division within the Department? If so, provide contact information. _____

Has the product been approved for use by other agencies/states? If so, provide contact information. _____

Briefly describe when, where, and how the product would be used as well as the benefits for allowing the use of this type of product. If applicable, describe VDOT's current method of performing such functions. **Product brochures, test reports and manuals will not be accepted in lieu of application.** _____