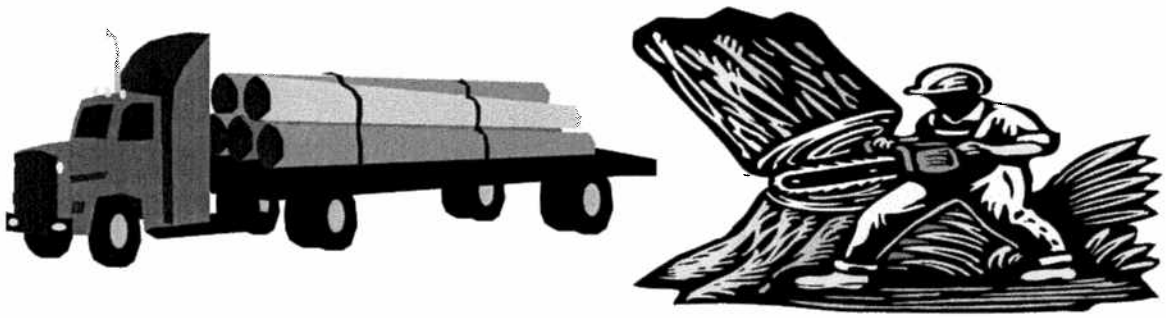
BLANKET PERMIT FOR TEMPORARY LOGGING ENTRANCES



Call VDOT before opening or closing a new or an existing entrance

C *Call before using new or an existing entrance or closing an entrance (contact information on page 4-6)*

A **Allow the required time (at least 48 hours in advance of proposed work commencing) to meet with VDOT personnel for on site inspection**

R **Respect and protect the use and safety of the roadway**

E **Exit the entrance into the roadway in a safe manner**

Virginia Department of Transportation
Land Use Permit Section
1401 E. Broad Street
Richmond, VA 23219
(804) 786-0622
(804) 786-0759

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Subject:
Acceptance of the Land Use Blanket Permit governing establishment of entrances on primary and secondary highways right of ways is **TEMPORARY**.

Use: Attachment to the Land Use Permit.

I. VDOT PERMIT REQUIRED BY LAW:

Any person or agency working, placing anything upon, performing construction activity, or making any attachment to highway right of way without first obtaining a **Land Use Permit**, is guilty of a misdemeanor under section; 33.1-12 and 33.1-19 of the Code of Virginia.

II. General Terms:

1. Terms of Authority:

Terms of authority as described in this permit assembly are to be complied with by the Permittee or their agents without exception. Should the Permittee or its agent have any interpretive questions or be involved in an accident, they should **immediately** notify the nearest Virginia Department of Transportation Residency office or District office.

2. Permit render Null and Void

Any activity on the highway right of way by the permittee other than that described on the face of the permit will render this permit **null and void.**

3. Evidence of permit

The use of this permit is evidence that the Permittee or their agents have read and are fully aware of all required permit provisions, applicable traffic control standards, and associated construction standards to be employed.

4. Duplication

The permit is not valid unless signed by an authorized representative of Virginia Department of Transportation. The permit is automatically canceled if work performed is not supervised by the person or agent named on the face of the permit. **Note: photo duplication and distribution of permit with special provisions and work area protection standards is authorized to allow the Permittee to provide their respective work crew(s) with information necessary to perform permitted activities in a safe and expedient manner.**

5. Inspection of Work:

All activities and/or construction authorized under this permit may be subject to inspection by representative of Virginia Department of Transportation.

6. Limits of Authorization:

The permit only covers authorization upon highways designated as being under the jurisdiction of Virginia Department of Transportation. This permit neither implies or grants otherwise, County and/or City permits must be secured for work on roads and streets under such jurisdictions.

7. Traffic Control:

All traffic control shall be in accordance with the current edition of the **Virginia Work Area Protection Manual, current edition**. When warranted, the appropriate District Traffic Engineer should be consulted to select or tailor the proper traffic control devices. **ALL FLAGPERSONS**

MUST BE CERTIFIED BY THE VIRGINIA DEPARTMENT OF TRANSPORTATION and have on them their flagger certification card.

8. **Safety:**
The permittee shall at all times give strict attention to the safety of employees and the traveling public. Failure to employ proper traffic control and construction standards mandated by the permit shall be cause for the Residency Administrator, or representative to order the Permittee off the right of way and/or revoke the permit

9. **Liability Insurance:**
The permittee agrees to secure and carry insurance against liability for personal injury and property damage that may arise from the work performed under the Land Use Permit and/or from the operation of the permitted activity, up to one million dollars ($1,000,000.00) each occurrence to protect the Commission and Department's agents or employees; seventy-five thousand dollars ($75,000) each occurrence to protect the Department, or the Commonwealth in the event of suit.

III. Blanket Permit Conditions and Restrictions:

1. **Opening Entrances:**
Permittee must call the appropriate Virginia Department of Transportation Residency Administrator or representative for an on-site meeting to approve the logging entrance design and location prior to installation.

2. **Closing Entrances:**
Permittee must call the appropriate Virginia Department of Transportation Residency Administrator or representative for final inspection after closing entrance.

3. **Restoration Requirements:**
The permittee must restore all disturbed highway right of way, to include but not limited to ditches, shoulders, and pavement to original condition subject to acceptance by Virginia Department of Transportation Residency Administrator or representative.
Failure to comply with the above items could result in revocation of the permit.

Mud or Debris on the Highway:
Whether tracked or dropped, must be removed by the permittee immediately. Failure to comply is a class I misdemeanor under section 18.2-324 of the code of Virginia, and could result in the revocation of the permit and/or citation from the Virginia State Police.

IV. Activities Not Permitted By Blanket Permit:

The permittee will apply for a separate permit for the following:

1. Constructing a permanent entrance.

2. Making permanent upgrades to an existing entrance. Improvements to existing entrances that are not permanent upgrades will not require a separate single use permit.

3. Cut highway pavement and/or shoulders.

4. Grading within the right-of-way beyond the immediate area of the temporary entrance.

5. Work is to be performed on Limited Access right of way.

6. To stop or impede highway travel in excess of **FIFTEEN MINUTES,** and/or any variance from implementing standardized traffic control plan is desired. Approval must be secured from the appropriate Virginia Department of Transportation Resident Engineer office, or its representative.

7. **When determined by the appropriate Virginia Department of Transportation Residency Administrator or representative that a separate permits is required.**

V. Permittee Notice:

1. The preceding provisions are intentionally condensed in format and should not be loosely interpreted by the permittee, without consultation with the appropriate Residency Administrator or representative.

2. This permit is in no way to be inferred as a conveyance of any interest, real estate property, or appurtenances owned in **whole or part** by the Virginia Department of Transportation.

Counties in the Bristol District

Abingdon Residency (Smyth, Washington)
710 East Main St.
Abingdon, VA 24210
(276) 676-5503

Jonesville Residency (Lee, Scott)
Highway 58 West
Jonesville, VA 24263
(276) 346-1911

Lebanon Residency (Buchanan, Russell)
Route 71, Bldg. 938
Lebanon, VA 24266
(276) 889-7600

Tazewell Residency (Bland, Tazewell)
P.O. Box 270
Tazewell, VA 24651
(276) 988-2566

Wise Residency (Dickenson, Wise)
703 Hurricane Road, N.E.
Wise, VA 24293-0060
(276) 328-9331

Wytheville Residency (Grayson, Wythe)
2843 Chapman Road
Wytheville, VA 24382
(276) 228-2153

Counties in the Culpeper District

Charlottesville Residency (Albemarle, Greene)
701 VDOT Way
Charlottesville, VA 22911
(434) 293-0011

Culpeper Residency (Culpeper, Madison, Orange)
1601 Orange Road
Culpeper, VA 22701
(540) 829-7616

Louisa Residency (Fluvanna, Louisa)
3709 Davis Highway
Louisa, VA 23093
(540) 967-3710

Warrenton Residency (Fauquier, Rappahannock)
457 E. Shirley Ave.
Warrenton, VA 20186
(540) 347-6441

Counties in the Fredericksburg District

Bowling Green Residency (Caroline, Essex, King William)
13257 Fredericksburg Turnpike
Bowling Green, VA 22427
(804) 633-5091

Fredericksburg Residency (King George, Spotsylvania, Stafford)
86 Deacon Road
Fredericksburg, VA 22405
(540) 899-4300

Saluda Residency (Gloucester, King and Queen, Mathews, Middlesex)
1027 Puller Highway
Saluda, VA 23149
(804) 758-2321

Northern Neck Residency (Lancaster, Northumberland, Richmond, Westmoreland)
734 Barnfield Road
Warsaw, VA 22572
(804) 333-3696

Counties in the Hampton Roads District

Accomac Residency (Accomac, Northampton)
23096 Courthouse Ave.
Accomac, VA 23301
(757) 787-1550

Franklin Residency (Emporia, Greensville, Southampton)
904 Pretlow St.
Franklin, VA 23851
(757) 562-3194

Norfolk Residency (Chesapeake, Norfolk, Portsmouth, Virginia Beach)
1992 South Military Highway
Chesapeake, VA 23320
(757) 494-5470

Waverly Residency (Isle of Wight, Smithfield, Surry, Sussex, Windsor)
7051 General Mahone Highway
Waverly, VA 23890
(804) 524-8427

Williamsburg Residency (Hampton, James City, Newport News, Poquoson, York)
4451 Ironbound Road
Williamsburg, VA 23188
(757) 253-4832

Counties in the Lynchburg District

Amherst Residency (Amherst, Nelson)
515 Amherst Highway
Amherst, VA 24521
(434) 947-2159

Appomattox Residency (Appomattox, Campbell)
P.O. Box 249
Appomattox, VA 24522
(434) 947-2167

Chatham Residency (Pittsylvania)
19281 U.S. Highway 29
Chatham, VA 24531
(434) 432-7214

Dillwyn Residency (Buckingham, Cumberland, Prince Edward)
Rosney Road
Dillwyn, VA 23936
(434) 947-2315

Halifax Residency (Charlotte, Halifax)
5211 Halifax Road
U.S. Highway 501
Halifax, VA 24558
(434) 476-6342

Counties in Northern Virginia District

Fairfax Office (Fairfax, Arlington)
14685 Avion Parkway
Chantilly, VA 20151-1104
(703) 383-2888

Loudoun office (Loudoun)
41 Lawson Road S.E.
Leesburg, VA 20175
(703) 737-2027

Prince William office (Manassas, Prince William)
10228 Residency Road
Manassas, VA 22111
(703) 366-1916

Counties in the Richmond District

Amelia Residency (Amelia, Lunenburg, Nottoway)
16101 Goodes Bridge Road
Amelia, VA 23002
(804) 561-2411

Ashland Residency (Goochland, Hanover)
523 North Washington Highway
Ashland, VA 23005
(804) 752-5511

Chesterfield Residency (Chesterfield, Powhatan)
3301 Speeks Drive
Midlothian, VA 23112
(804) 674-2800.

Petersburg Residency (Dinwiddie, Prince George)
4608 Boydton Plank Road
Petersburg, VA 23804
(804) 863-4000

Sandston Residency (Charles City, Henrico, New Kent)
6000 Elko Tract Road
P. O. Box 219
Sandston, VA 23150-0219
(804) 328-3044

South Hill Residency (Brunswick, Mecklenburg)
1013 West Atlantic St.
South Hill, VA 23970
Phone: (434) 774-2300

Counties in the Salem District

Bedford Residency (Bedford)
P.O. Box 466
Bedford, VA 24523
(540) 586-7910

Christiansburg Residency (Giles, Montgomery, Pulaski)
105 Cambria St.
Christiansburg, VA 24073
(540) 381-7210

Hillsville Residency (Carroll, Floyd)
239 Virginia St.
P.O. Box 188
Hillsville, VA 24343
(276) 728-2813

Martinsville Residency (Henry, Patrick)
309 Weeping Willow Lane
Bassett, VA 24055
(276) 629-2581

Rocky Mount Residency (Franklin)
239 State St.
Rocky Mount, VA 24151
(540) 483-5262

Salem Residency (Botetourt, Craig, Roanoke)
714 S. Broad St.
Salem, VA 24153
(540) 387-5488

Counties in Staunton District

Edinburg Residency (Frederick, Shenandoah)
14031 Old Valley Pike Edinburg, VA 22824
(540) 984-5602

Harrisonburg Residency (Rockingham)
3536 North Valley Pike
Harrisonburg, VA 22802
(540) 434-2586

Lexington Residency (Alleghany, Bath, Rockbridge)
626 Waddell Ave.
Lexington, VA 24450-0934
(540) 463-3108

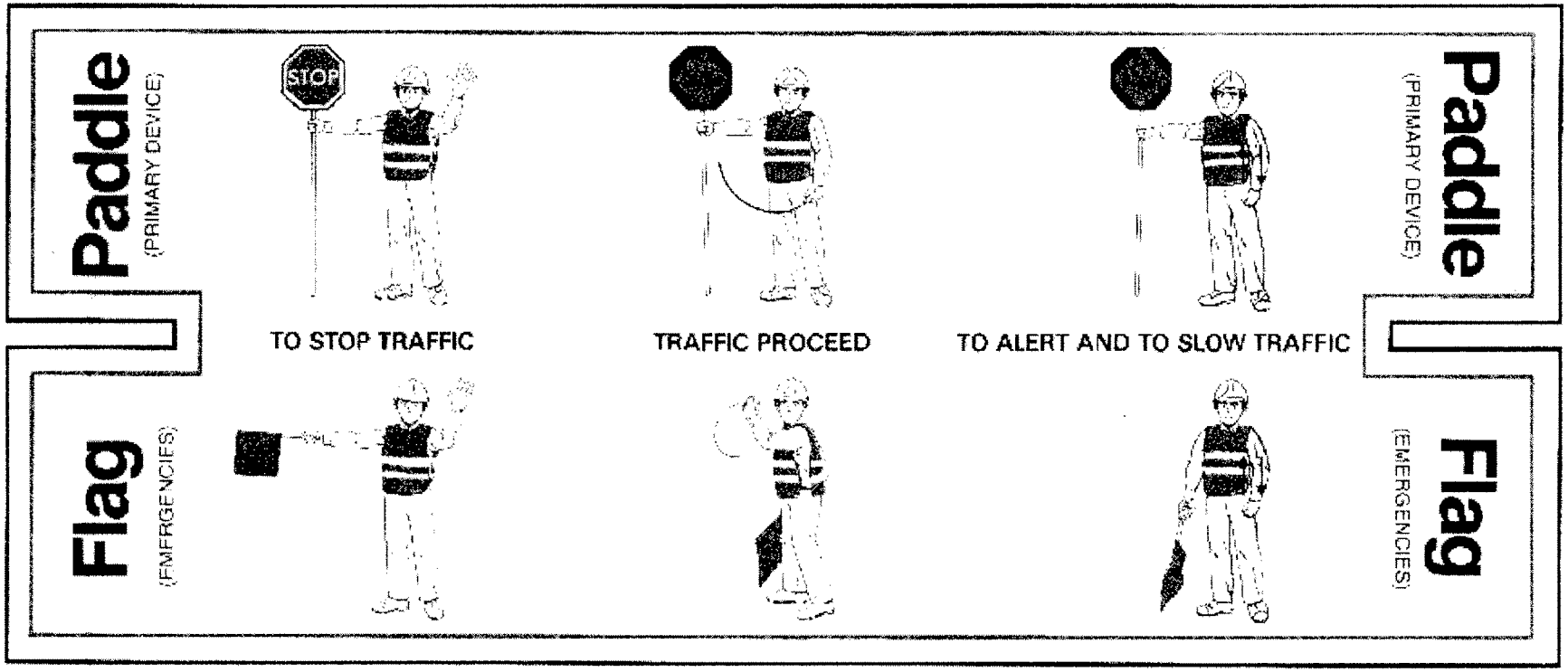
Luray Residency (Clarke, Warren, Page)
551 Mechanic St.
Luray, VA 22835-0308
(540) 743-6585

Verona Residency (Augusta, Highland)
184 Laurel Hill Road
Verona, VA 24482
(540) 332-8989

VIRGINIA DEPARTMENT OF TRANSPORTATION

FLAGGING REQUIREMENTS

Revised 7/97



SAFEGUARDING TRAFFIC

1. A sufficient number of competent, certified, courteous, neat and fully dressed flaggers shall be provided and available at all times when required. Flaggers shall be available to stop traffic, advise the motorist of any delay, and to keep vehicles in the proper lanes along the work area. Flaggers shall be at least 18 years old.

2. The flagger is responsible for safeguarding his fellow workers on the job, warning motorists of dangers ahead, and guiding them safely through a work area.

FLAGGERS SHALL PERFORM THEIR DUTIES IN THE FOLLOWING MANNER:

1. Be alert at all times.
2. Do not stand with a group where you cannot be easily seen by approaching motorists.
3. Always stand while waiting for traffic.
4. Use proper hand signals with the STOP/SLOW paddle.
5. Do not leave your post until you are properly relieved.
6. Have an avenue of escape if approached by an errant vehicle.

PROPER DRESS

1. Hard Hat
2. Retroreflective Vest, or Jacket in Orange, Yellow, Strong Yellow Green, or Fluorescent Versions Of Each
3. Fully Clothed (Removal of shirts is prohibited)
4. Sign Paddle With 5' Min. Staff
5. Steel Toe

FLAGGING DEVICES

SIGN PADDLE

1. The sign paddle shall be octagon shaped, at least 24" wide with 8" series "C" letters. The SLOW face shall be fluorescent orange prismatic lens sheeting, the STOP face shall be red encapsulated lens sheeting.
2. When flashing white lights are used on the STOP/SLOW paddle, the standard size of the paddle may be reduced to 18" wide with 6" series "C" letters.

FLAG

1. Flag use shall be limited to emergency situations, to supplement the STOP/SLOW paddle for greater emphasis, or by traffic spotters.
2. The flag shall be red, not less than 24" x 24" on a staff at least 36" long and should be weighted at the bottom with adequate weight to hang vertically.

VIRGINIA DEPARTMENT OF TRANSPORTATION

METHODS OF FLAGGING TRAFFIC

WHERE TO STAND

1. Stand facing traffic either on the edge of the shoulder of the road or in the barricaded lane, just outside of the traffic lane.
2. Stand 200 to 300 feet from the end of the work area, so as to be able to guard personnel or equipment. (Less spacing may be necessary in areas where conditions warrant.)
3. Stand where you can see and be seen by approaching traffic. The distance should be at least 500 feet.
4. Flagging stations shall be preceded by proper advance warning signs. Signs shall be removed when the flagger is no longer at his station. At night, flagging stations shall be adequately illuminated.

HOW TO STOP TRAFFIC

1. Stand facing traffic but keep out of the traffic lane.
2. (a) With a Paddle--Hold the STOP sign paddle in a stationary position with the arm extended horizontally away from the body. The free arm shall be raised with the palm toward traffic.

   (b) With a Flag--Hold the staff in a horizontal position across the traffic lane. The free arm shall be raised with the palm of the hand toward approaching traffic.
3. If time permits, drivers may be informed concerning the reason for delay. Be courteous and brief. For example, "Patching a hole, please drive on the left."

HOW TO MOVE TRAFFIC

1. (a) With a Paddle--Stand facing traffic. Hold the SLOW sign paddle in a stationary position with the arm extended horizontally away from the body.

   (b) With a Flag--Stand parallel to traffic movement. Lower the flag behind the flagger and motion traffic to proceed with the free hand.
2. Never use a paddle or flag to signal traffic to move ahead.

HOW TO ALERT AND SLOW TRAFFIC BUT NOT STOP IT

1. Stand facing traffic.
2. (a) With a Paddle--Hold the SLOW sign paddle in a stationary position with the arm extended horizontally away from the body. For added emphasis, the flagger may raise and lower the free hand with the palm down.

   (b) With a Flag--Stand parallel to traffic movement. Lower the flag in front of the flagger and slowly motion up and down with the free hand, palm down.

NEVER WAVE A PADDLE OR FLAG

1. Signals must be clear and distant.
2. Use hand signals with devices. Don't make drivers guess what they should do.
3. Never wave a paddle or flag to stop traffic or for it to proceed.