



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

Charles A. Kilpatrick, P.E.
Commissioner

August 6, 2015

NEW AND UNRESOLVED ANSWERS TO ALL OFFERORS:

Reference – Request for Proposal:	HRD-20150722
Project Description:	Hampton Roads Project-Specific Construction Engineering Inspection (CEI) Contract
Commodity:	Engineering Services, Professional (92500)
Locations:	Hampton Roads
RFP Dated:	July 22, 2014
Expression of Interest Due Date:	August 12, 2015 by 3:00 p.m. (no change)

PLEASE INCLUDE THIS LETTER IN THE FRONT OF YOUR EOI SUBMITTAL.

QUESTION #4 in previous Q&A document: Page 4 of the RFP lists the need for one Inspector (Project Records). On page 9 of the RFP, the description is Construction Inspector, Sr. (Project Records Manager). Please clarify. I would think a Senior would be more appropriate for this project.

ANSWER: An addendum will be processed to correct the list of key personnel under the Scope section of the RFP, for Construction Inspector, Sr. (Project Records).

QUESTION #12 in previous Q&A document: Page 4, Under “Scope”, Traffic Engineer, Structural Engineer, PE, and Geotechnical Engineer, PE is not described under “Staff Functions, features of work and Knowledge Skills and Abilities.” Is the traffic engineer PE required?

ANSWER: Regarding Structural Engineer, see answer to Question #14.

QUESTION #14 in previous Q&A document: Structural Engineer, PE is listed on page 4 of the RFP as a required role for both projects. What are the Knowledge Skills and Abilities for this role? (years of experience? Any certifications required? Etc.) Should the Structural Engineer, PE role follow the requirements listed for Engineering Support Staff as described in the Knowledge Skills and Abilities listed on page 12?

ANSWER: The Structural Engineer, PE is moved to the Additional Engineering Functions category and should generally fall under the Engineering Support Staff descriptions on pg. 12 of the RFP. (continued on next page)

The following requirements are needed for the Structural Engineer, PE:

- Minimum Qualifications
- Civil Engineering degree
- 10 years bridge design and construction experience
- 5 years VDOT bridge experience
- Preferred Qualifications & KSAs
- Considerable knowledge and experience with bridge project development procedures for plan development, review and approval processes, and AASHTO and VDOT standards and specifications.
- Considerable knowledge of bridge construction techniques including
- Complex geometry layout
- Foundation installations of driven piling and drilled shafts
- Steel and concrete girder erection and placement
- Bridge deck placement
- General concrete forming and placement techniques
- Retaining wall construction

QUESTION #17 in previous Q&A document: Under the required inspector certifications, Department of Environmental Quality (DEQ) is not listed. Is this an oversight?

ANSWER: An addendum will be processed to add the DEQ certification requirement for the inspector and senior inspector - Erosion and Sedimentation Control Certification (Inspector) and Stormwater Management Certification (Inspector).

NEW QUESTIONS

QUESTION #26: Addenda #1 and #2 do not have downloadable files on the website. How should we include those two addenda in our proposal since we are required to put copies of addenda #3 and #4 in the front of our EOI?

ANSWER: Addenda 1 & 2 are not formal letters; no insertion is necessary.

QUESTION #27: Do you expect to see 2 separate Engineering Support Staff teams or is 1 large group of Engineering Support Staff correct to support both contracts? (i.e. 1 team of support staff for **each** contract)

ANSWER: The Engineering Support Staff team should be large enough and diverse enough to support both construction contracts.

QUESTION #28: On page 1 of 3 of Addendum #4, the position of One (1) Scheduling Specialist is to be added to both Contracts I and II. It seems that for a more seamless review and coordination of the projects' schedule, the scheduling specialist should be the same person for both projects. Per

the RFP, the addition of the scheduling specialist as a “Key Personnel” will require them to be dedicated to the project full-time. With the 9 month lag between these projects, the baseline for the first project will be well established before the second project begins. In coordinating the conflicting work areas of the first project with the second project, the Scheduling Specialist will need to be familiar with both projects scope and schedule. As such, it seems one Scheduling Specialist could more effectively and efficiently handle this. Please clarify that it is the intent to require separate full-time Separate Scheduling Specialists, one for each construction project?

ANSWER: The RFP requires the services of a Scheduling Specialist for each construction project. The Scheduling Specialist could be the same person for both projects.