

VIRGINIA DEPARTMENT OF TRANSPORTATION

MATERIALS DIVISION

MEMORANDUM

GENERAL SUBJECT: Section 108 – Bonded Weighperson Program	NUMBER: MD 405-16
SPECIFIC SUBJECT: Sec. 108.01 Surety Bond	DATE: July 5, 2016
	SUPERSEDES:
APPROVED:	Charles A. Babish, PE State Materials Engineer Approved: _____

EFFECTIVE DATE

This memorandum is effective upon being published.

PURPOSE/NEED/SCOPE/REQUIREMENTS

This Memorandum notifies the users of the VDOT's Materials Division Manual of Instructions that Chapter I, section 108.01 has been revised to remove the requirement for the producer to provide to VDOT an original copy of their Surety Bond. With this memorandum a copy of the surety bond will be accepted once in effect.

Changes are shaded

PROCEDURES

Sec. 108.01 Surety Bond: The Weighperson's surety bond shall be issued in the name of the Producer's firm, rather than in the name(s) of the Weighperson(s). The Weighperson or other company representative shall see that a legible, physical or electronic copy of the surety bond is submitted to the District Materials Engineer, in whose District the shipping source is located. Upon expiration or any material changes, a legible physical or electronic copy of the continuation certificate or new bond shall be submitted to the District Materials Engineer. Continuation certificates shall indicate the

exact name and bond number as the original surety bond. The Weighperson shall post his/her bond at the work area for ready reference of the District Materials Representative (See Sec. 800 for a sample surety bond).

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NOTES

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REFERENCES

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COPY DISTRIBUTION:

Deputy Chief Engineer
Division Administrators
District Administrators
District Location & Design Engineers
District Construction Engineers
District Maintenance Engineers
District Bridge Engineers
District Traffic Engineers

VDOT Resident Engineers
Federal Highway Administration
Virginia Ready Mix Association
Precast Concrete Association of Virginia
Virginia Transportation Construction Alliance
Virginia Asphalt Association
American Concrete Paving Association Mid-Atlantic Chapter
Old Dominion Highway Contractors Association