

**CONSTRUCTION INSPECTOR TRAINEE
COURSE & CERTIFICATION COMPLETION CHARTS**

(Revised 3/1/16)

Course Title:	The name of the required course or certification
Class Date(s):	The date(s) of class attendance.
Instructor's Signature(s):	The signature of the class or certification instructor(s) to verify class attendance.
Successful Completion Date:	The date that the class/certification instructor, monitoring inspector or Construction Manager verifies that the Trainee has successfully completed the course and/or certification requirements. (Note: Some classes or certifications may require written testing or field demonstration for completion).
Monitoring Inspector's Signature:	The signature of a qualified monitor (such as a certified Inspector, Inspector Senior, Construction Manager; a certified materials tester; or a certified traffic engineer) who has been empowered with the responsibility to insure that the Trainee has successfully passed the course and/or has successfully demonstrated proficiency in the course-related field tasks. The term "certified" as it applies in this definition means the Monitor is qualified/experienced in the subject area or is currently certified in the subject area. The qualified monitor may be either employed by VDOT or by a consulting engineering firm.
Official Qualification Date:	The date that the VDOT Construction Manager verifies that the Trainee has successfully completed all the course/certification requirements.
Construction Manager's Signature:	The signature of the VDOT Construction Manager to verify that the Trainee has successfully completed all course or certification requirements.

COURSE & CERTIFICATION COMPLETION CHARTS

TRAINEE NAME:				POSITION DATE:		
Course Title	Class Date(s)	Instructors' Signature	Successful Completion Date	Monitoring Inspector's Signature	Official Qualification Date	VDOT Construction Manager's Signature
Safety Courses						
1. OSHA 10-Hour Construction Outreach						
2. Work Zone Traffic Control (Intermediate)						
3. Personal Fall Arrest Systems: Fall Protection						
4. Confined Space Entry & Self Rescue-Competent Person						
Course Title	Class Date(s)	Instructor's Signature	Successful Completion Date	Monitoring Inspector's Signature	Official Qualification Date	VDOT Construction Manager's Signature
Core Construction Inspection Courses						
5. Plan Reading and Construction Math						
6. Surveying for Inspectors						
7. Documentation and Recordkeeping – Level I						
8. Roadway & Drainage Construction						
9. Structures & Bridge						

Required Certification Courses (12 Total)

Course Title	Class Date(s)	Instructors' Signature	Successful Completion Date	Monitoring Inspector's Signature	Official Qualification Date	VDOT Construction Manager's Signature
1. Nuclear Gauge Training plus Hazmat						
2. Soil and Aggregate Compaction						
3. Asphalt Field Level I						
4. Asphalt Field Level II						
5. Concrete Field						
6. American Concrete Institute Level I Scheduled through Virginia Ready Mix Concrete Association						
7. Pavement Marking						
8. Surface Treatment						
9. Slurry Surfacing						
10. Guardrail Installers Training (GRIT): Inspector and Designer Version						
11. DEQ Erosion and Sediment Control – Inspector Level Enroll Online - COVKC See DEQ's website						
12. DEQ Stormwater Management – Inspector Level Enroll Online - COVKC See DEQ's website						