



LAND USE PERMIT  
LUP-WZTCC  
Work Zone Traffic Control Certification

March 15, 2016

**VDOT Work Zone Traffic Control Certification**

In accordance with the Virginia Department of Transportation (VDOT) [Road and Bridge Specification, Special Provision 105.14](#), beginning July 1, 2009, all activities performed under the auspices of a VDOT Land Use Permit involving the installation, maintenance and removal of work zone traffic control devices must have at least one (1) person on-site who, at a minimum, is accredited by VDOT in Basic Work Zone Traffic Control. The person accredited by VDOT in Basic Work Zone Traffic Control may install, maintain and remove work zones that are in accordance with the Virginia Work Area Protection Manual and/or a work zone that has been preapproved by VDOT. A person accredited by VDOT in Intermediate Work Zone Traffic Control must be on-site to provide supervision during work zone adjustments or changes to traffic control due to field conditions. These persons must have their accreditation card with them while on the project site.

**NON-COMPLIANCE MAY RESULT IN PERMIT SUSPENSION &/OR A STOP WORK ORDER**

<b>Applicant:</b> _____ <b>Project Name:</b> _____ <b>District:</b> _____ <b>County:</b> _____ <b>Route Number:</b> _____
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**Please select one of the following:**

In accordance with the Virginia Department of Transportation (VDOT) Road and Bridge Specification, Special Provision 105.14, I, \_\_\_\_\_, state that I will have at least one (1) person that is accredited by VDOT in Basic Work Zone Traffic Control who will be responsible for the placement, maintenance and removal of work zone traffic control devices within the project limits in compliance with the permit requirements and conditions, the approved plans, specifications, the Virginia Work Area Protection Manual and the Manual of Uniform Traffic Control Devices. A person accredited by VDOT in Intermediate Work Zone Traffic Control will be on-site to provide supervision during work zone adjustments or changes to traffic control due to field conditions. These persons will provide evidence of their accreditation upon request from VDOT personnel.

In accordance with the Virginia Department of Transportation (VDOT) Road and Bridge Specification, Special Provision 105.14, the requested activity does not involve the installation, maintenance and removal of work zone traffic control devices and therefore is exempt from the Basic Work Zone Traffic Control requirement.

\_\_\_\_\_ Date \_\_\_\_\_ Signatur  
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**THIS DOCUMENT MUST ACCOMPANY THE VDOT LAND USE PERMIT APPLICATION**

## VIRGINIA WORK ZONE TRAFFIC CONTROL TRAINING OPTIONS

The following three options are available to receive Work Zone Traffic Control (WZTC) training based on an individual's job duties and responsibilities as required by the FHWA Final Rule on Work Zone Safety and Mobility and the Virginia Department of Transportation:

**OPTION 1** – Have someone trained to become a qualified instructor in your company who can then instruct others, utilizing training material provided by VDOT. The following qualifications must be met in order to teach the VDOT Basic, Intermediate, or Advanced WZTC training courses:

- **Basic** – Be flagger certified either by VDOT or by the American Traffic Safety Services Association (ATSSA); possess two years of practical experience in Highway Design, Construction, Maintenance, or Traffic Operations; possess two years of documented experience in conducting training courses; and successfully complete the VDOT WZTC Intermediate or Advanced course or complete the ATSSA Virginia Intermediate/Traffic Control Supervisor (TCS) course.
- **Intermediate** - Be flagger certified either by VDOT or by ATSSA; possess two years of practical experience in Highway Design, Construction, Maintenance, or Traffic Operations; possess two years of documented experience in conducting training courses; complete and possess the ATSSA Virginia Intermediate/TCS certification.
- **Advanced** - Be flagger certified either by VDOT or by ATSSA; possess two years of practical experience in Highway Design, Construction, Maintenance, or Traffic Operations; possess two years of documented experience in conducting training courses; complete and possess the ATSSA Virginia Advanced Traffic Control Design Specialist (TCDS) certification or ATSSA Virginia Intermediate TCS certification.

To become an approved instructor, an application must be completed listing the above qualifications and sent to the chairman of VDOT's WZTC committee at the following location:

[http://www.virginia.gov/business/resources/wztc/wztc\\_inst\\_app\\_form.pdf](http://www.virginia.gov/business/resources/wztc/wztc_inst_app_form.pdf)

Once a person has become an approved instructor, training material can be obtained from VDOT using the order form obtained from the following location (requires an approved instructor identification number):

[http://www.virginia.gov/business/resources/wztc/WZTC\\_order\\_form.pdf](http://www.virginia.gov/business/resources/wztc/WZTC_order_form.pdf)

**OPTION 2** – Obtain the services of an approved instructor from VDOT's Approved WZTC Instructor List to teach the course or courses you need for your employees.

The Approved WZTC Instructor's List can be obtained at the following location:

[http://www.virginia.gov/business/resources/wztc/Approved\\_WZTC\\_Instructors.pdf](http://www.virginia.gov/business/resources/wztc/Approved_WZTC_Instructors.pdf)

A list of Approved Providers of training can be obtained at the following location:

[http://www.virginia.gov/business/resources/wztc/wztc\\_training\\_sponsors.pdf](http://www.virginia.gov/business/resources/wztc/wztc_training_sponsors.pdf)

**OPTION 3** – Send personnel to classes conducted by approved sources such as ATSSA Virginia or the Virginia Local Technical Assistance Program (LTAP).

Courses by ATSSA Virginia can be found at the following location:

[http://atssa.com/cs/course\\_information/courses\\_by\\_state?state=56](http://atssa.com/cs/course_information/courses_by_state?state=56)

Courses by the Virginia LTAP can be found at the following location:

<http://ltap.cts.virginia.edu/2%20Page%20Calendar%20June%20-%20Sept%2009.pdf>

Basic WZTC courses by the Virginia Rural Water Association can be found at the following location:

<http://www.vrwa.org/> (See Training Schedule)

Training by the Virginia Transportation Construction Alliance (VTCA) can be found at the following location: <http://vtca.org/>

Visit the following site for additional information regarding Virginia's Work Zone Traffic Control training program:

<http://www.virginia.gov/business/trafficeng-WZS.asp>