COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219 2000

Charles A. Kilpatrick, P.E.
Commissioner

June 19, 2014

To: County Administrators/City and Town Managers

Subject: FY 2015 Revenue Sharing Program Approval

At their June 18th meeting, the Commonwealth Transportation Board approved allocations for the Fiscal Year 2015 Revenue Sharing Program. The list of approved projects can be found on our website at: http://www.virginiadot.org/business/local-assistance.asp. Your local VDOT representative will be contacting you regarding the next steps to ensure that these projects begin moving forward successfully.

As a reminder, the Department will begin its annual de-allocation review within the next few weeks. This review is necessary based on the language in the *Code of Virginia* which states that "any revenue-sharing funds for projects not initiated after two subsequent fiscal years of allocations may be reallocated at the discretion of the Commonwealth Transportation Board." If you have funds subject to de-allocation, your local VDOT representative should be contacting you in the next few weeks to discuss this and provide you with an opportunity to review available options to possibly avoid forfeiture of these funds. A copy of the Revenue Sharing de-allocation process can be found in our Revenue Sharing Guidelines (Appendix J) that is also available on our website.

It should also be noted that there was a legislative change during the 2012 General Assembly that impacts the funds allocated in FY2014 and afterward. Language in the *Code of Virginia* states "any project having funds allocated under this program shall be initiated in such a fashion where at least a portion of such funds have been expended within one year of allocation." This provision is intended to ensure funds are utilized in a timely manner.

The Department looks forward to working with you on the Revenue Sharing Program during the upcoming months. If you have any questions about the program, please consult your local VDOT representative or contact VDOT's Revenue Sharing Program Manager, Debbi Webb-Howells, at (804) 786-1519 or by email at Debbi.Webb-Howells@VDOT.Virginia.gov. I can also be reached at (804) 786-0334 or by email at Jennifer.Debruhl@VDOT.Virginia.gov .

Sincerely,

Jennifer B. DeBruhl
Director, Local Assistance Division

cc: Commonwealth Transportation Board
Charlie A. Kilpatrick, P.E.
Virginia Association of Counties
Virginia Municipal League