COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

Charles A. Kilpatrick, P.E.
Commissioner

June 18, 2015

To: County Administrators/City and Town Managers

Subject: FY 2016 Revenue Sharing Program Approval

At their June 17th meeting, the Commonwealth Transportation Board approved allocations for the Fiscal Year 2016 Revenue Sharing Program. The list of approved projects can be found on our website at: http://www.virginiadot.org/business/local-assistance.asp. Your local VDOT representative will be contacting you regarding the next steps to ensure that these projects begin moving forward successfully.

As a reminder, the Department will begin its annual de-allocation review within the next few weeks. The de-allocation process is intended to ensure that Revenue Sharing funds are being utilized in a timely manner. Section 33.2-357 of the *Code of Virginia*, which establishes funding for this program, states that "any revenue-sharing funds for projects not initiated after two subsequent fiscal years of allocations may be reallocated at the discretion of the Commonwealth Transportation Board." An additional requirement is also placed on Revenue Sharing Program funds allocated for FY2014 and afterward such that, "any project having funds allocated under this program shall be initiated in such a fashion where at least a portion of such funds have been expended within one year of allocation."

If you have funds subject to de-allocation, your local VDOT representative should be contacting you to discuss this and provide you with an opportunity to review available options. Through the de-allocation process, any funds not being utilized will be made available to offset the funds needed to address the next fiscal year's requests. A copy of the Revenue Sharing de-allocation process can be found in our Revenue Sharing Guidelines (Appendix J) that is also available on our website.

The Department looks forward to working with you on the Revenue Sharing Program during the upcoming months. If you have any questions about the program, please consult your local VDOT representative or contact VDOT's Revenue Sharing Program Manager, Debbi Webb-Howells, at (804) 786-1519 or by email at Debbi.Webb-Howells@VDOT.Virginia.gov. I can also be reached at (804) 786-7314 or by email at Julie.Brown@VDOT.Virginia.gov.

Sincerely,

Julie R. Brown
Assistant Director, Local Assistance Division

cc: Commonwealth Transportation Board
Charlie A. Kilpatrick, P.E.
Virginia Association of Counties
Virginia Municipal League