



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

DAVID S. EKERN, P.E.
COMMISSIONER

September 30, 2009

County Administrators
City and Town Managers

Re: Economic Development Access Road Program Guide

My letter of July 22, 2009, advised you of policy changes adopted by the Commonwealth Transportation Board on July 16 regarding the administration of the Economic Development Access Road Program. This is to inform you that an updated Economic Development Access Program Guide is now available on the Local Assistance Division's web site at: <http://www.virginiadot.org/business/local-assistance.asp>.

The revised Guide includes significant policy changes including: an increase in the maximum unmatched allocation from \$300,000 to \$500,000 and a reduction in the amount of documented private capital outlay required. It also includes reference to VDOT's Locally Administered Projects Manual and the most recent criteria for the State Environmental Review Process. Separate flowcharts have also been developed for bonded and regular projects to better guide the process for the different types of projects.

We hope the above policy changes and this Guide will be helpful in your use of the program as an economic development resource. If you have any questions, please contact your local VDOT representative or me at (804) 786-2745 or by email at Michael.Estes@VDOT.Virginia.gov.

Sincerely,

Michael A. Estes, P.E.
Director, Local Assistance Division

Cc: Commonwealth Transportation Board
Mr. David S. Ekern, P.E.
Virginia Association of Counties
Virginia Municipal League
Virginia Economic Development Partnership
Virginia Department of Business Assistance