



VDOT Business Plan Local Assistance Division Action Item

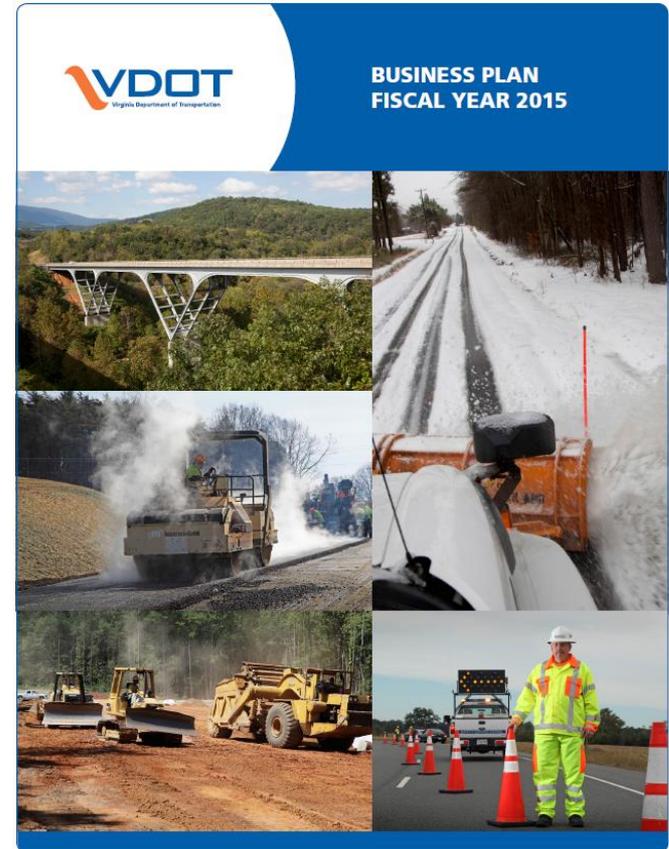
John R. Simmers
Local Projects
Local Assistance Division

May 26, 2016

VDOT Business Plan – LAD Action item

Began in FY2015:

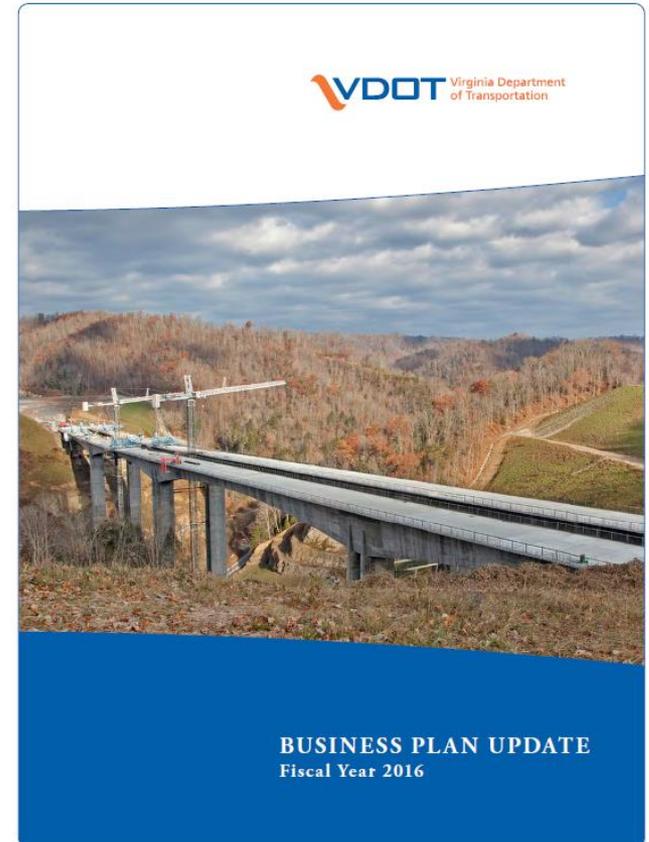
“Establish a District Local Projects Advisory Group to complement the Local Project Stakeholders Group and establish a joint subcommittee from both groups to identify strategies for improving local project delivery”



VDOT Business Plan – LAD Action item

Continues in FY2016:

“The District Local Projects Advisory Group will work with the Local Assistance Division to lead the implementation of strategies previously identified to improve local project delivery”



VDOT Business Plan – LAD Action item

Strategies Identified:

- 1) Strengthen project scheduling and accountability for project timelines**
 - a) Develop a Schedule Template for Local Government use
 - b) Implement Hampton Roads District Tracking Database
 - c) Include a Project Delivery Plan as a part of the RtA

- 2) Implement District Locality Days**

- 3) Develop a “LAP Starter Pack” (quick-start guide to local project administration)**

VDOT Business Plan – LAD Action item

Strategies Identified (*continued*):

4) Streamline Procurement

- a) Consultants
- b) Contractors

5) Local government access to VDOT applications

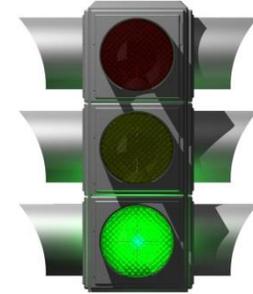
6) Improve consistency among VDOT project coordinators

- a) Knowledge and application of policy statewide
- b) Clarification/identification of VDOT roles
- c) Resource/workload alignment

7) Continue Local Government Stakeholder Groups

VDOT Business Plan – LAD Action item

Major Accomplishments:



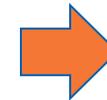
- 7-2014 Establish District Advisory Group**
- 2-2015 Establish Joint Subcommittee**
- 4-2015 Extend password expiration for local government accounts**
- 7-2015 Finalize Strategies**
- 9-2015 Roll-out LAP schedule template**
- 2-2016 Identify options for streamlining consultant procurement**
- 3-2016 Implement tools to facilitate District Locality Days**
- 3-2016 Initiate pilot district testing of the HRD database**
- 5-2016 Draft LAP Starter Pack under review**

Ongoing: Meet with Local Government Stakeholders groups

VDOT Business Plan – LAD Action item

And extends into FY2017:

“The District Local Projects Advisory Group will continue to work with the Local Assistance Division to lead the implementation of strategies previously identified to improve local project delivery”





VDOT Business Plan Local Assistance Division Action Item

John R. Simmers
Local Projects
Local Assistance Division

May 26, 2016