

# Urban Construction Initiative (UCI) Goals

## Strategic Plan - Update

### FY2014 and FY2015

#### **STRATEGIC – Long term impact on the direction of the program**

##### ■ REVISE GUIDANCE DOCUMENTS

###### **Incorporate UCI Project Development into LAP Manual**

- Task Leads: Todd Halacy/Tom Slaughter/ Russ Dudley
- Definition: Begin phasing out the UCI Guide and will incorporate UCI project development items into LAP Manual and UCI policy and program areas into Urban Manual.
- Why this is important: Incorporating the UCI Guide into the LAP Manual will allow VDOT Project Coordinators and Locality Project Managers a single resource for all project development activities and deliverables. This will also allow a single resource, the Urban Manual, for all policy and program information for the Urban Program.
- Status: **Underway**

##### ■ ESTABLISH THE DISTRICT LOCAL PROJECT TEAMS

- Task Leads: Todd Halacy/Lamont Benjamin
- Definition: Establish District Local Project Teams. These will consist of technical representatives in the VDOT Districts.
- Why this is important: To develop District teams that are familiar with current UCI guidelines in order to provide consistent timely reviews and building a rapport with local PM's to help achieve project success.
- Status: **Pending**

##### ■ TRAINING

- Task Leads: Russ Dudley/ Todd Halacy
- Definition: Establish and implement a training schedule for UCI participants on an annual basis.
- Why this is important: Proper understanding leads to expedited processes, from design consultant pre-award audit to construction closeout. Develop 3-yr training plan.
- Status: **Ongoing**

##### ■ ACCOMPLISHMENT DOCUMENT **(NEW: Expand goal to include Website)**

- Task Leads: Dan Blackburn/David Cabbage
- Definition: Prepare a document that lists all of the accomplishments (project and program level) of the UCI Program since the program was established in 2003. **Also location on our UCI website to include a list of UCI accomplishments. This would include completed goals, etc...**
- Why this is important: Will assist VDOT and Local staff in briefing Executive Management on the accomplishments and value of the UCI program since established in 2003.
- Status: **Pending**

#### **PROGRAMMATIC – Changes to the programs to increase efficiency and effectiveness of our programs**

##### ■ MODIFIED PROGRAMMATIC AGREEMENT **(NEW)**

- Task Leads: TBD
- Definition: Modify the UCI Programmatic Agreement to expand for specially funded programs (i.e. include CMAQ, RSTP, HSIP, etc...).
- Why this is important: This would eliminate having to execute a separate agreement for each specially funded project which could save time at the beginning of the project development process.
- Status: Ready to begin

■ **COMPLETENESS REVIEW CHECKLIST**

- Task Leads: Lynn Allsbrook/Chris Swartz/ Michael Fulcher
- Definition: Create comprehensive checklist for right of way and construction phase submittals that outline the minimal submittal requirements
- Why this is important: To ensure localities submit all items in one package that VDOT needs to authorize approvals. This will assist with streamlining reviews and ensure consistency statewide.
- Status: **Almost Complete**

■ **CONTINUE DEVELOPMENT OF THE UCI CERTIFICATION PROGRAM**

- Task Leads: Todd Halacy/Phil Pullen
- Definition: Continue to establish processes and tools for localities that are members of the UCI Certification program.
- Why this is important: UCI still the “cutting edge” of local programs with the UCI Certification Program remaining a priority and the ultimate implementation of the “risk based approach”. Because of this new way of doing business, we need to establish internal documentation for the changes to processes and checklists under certification and to continue to look for opportunities to streamline.
- Status: **Ongoing**

**STATUS DEFINITIONS:**

- **Underway** = task has started,
- **Pending** = task has not yet begun,
- **Ongoing** = reoccurring task which is underway with no end date