

LOCALLY ADMINISTERED PROGRAMS AND PROJECTS

HOT TOPICS

Local Programs Workshop

The 2nd Annual Local Programs Workshop hosted by the Local Assistance Division was held in September at the Doubletree by Hilton in Richmond. Outstanding attendance and participation from local governments, consultants, contractors and VDOT staff brought together two intense days of networking and information sharing. This year's Workshop offered a "Boot Camp" for those new to local project delivery, an advanced track for experienced project managers, a focus on best practices and lessons learned, dialogue and discussion, and a renewed focus on key concepts and resources for successful project delivery. All presentations and workshop materials are posted on our [website](#) making them available for those who may not have been able to attend the workshop.

Planning for the 2014 Local Programs Workshop is already underway through a partnership with Virginia Tech. The workshop will be held at the Hotel Roanoke on September 17 - 18, 2014. Look for additional information in upcoming Newsletters.



ADA Requirements - Alterations vs. Maintenance

On July 8, 2013 the Department of Justice/Department of Transportation (DOJ/USDOT) issued a Joint Technical Assistance (JTA) memorandum on the requirements to provide curb ramps when roads are altered through resurfacing, in compliance with Title II of the Americans with Disabilities Act (ADA).

Title II of ADA requires that states and local governments ensure that persons with disabilities have access to the pedestrian routes within the public right of way. An important part of this requirement is the obligation to provide curb ramps whenever streets, roadways, or highways are *altered*. The JTA memorandum clarifies the definition of an alteration during road surfacing activities.

The DOJ/USDOT Memo can be accessed at <http://www.ada.gov/doj-fhwa-ta.htm> and the Glossary of Terms at <http://www.ada.gov/doj-fhwa-ta-glossary.htm>.

Every Day Counts Initiative

Every Day Counts (EDC) is a FHWA initiative designed to work with state, local, and industry partners to implement new innovative practices aimed at reducing the time it takes to delivery highway projects, enhance safety, and protect the environment. Since 2010, two sets of practices, known as EDC-1 and EDC-2, have been identified. Virginia's Stakeholder Partnering process within the locally administered projects (LPA) program is featured prominently in the most recent set of practices and has been identified as a best practice by FHWA. The Local Assistance Division has participated in several webinars outlining the formal and informal processes used to engage our local government partners. More information on the Every Day Counts Locally Administered Federal Aid Projects initiative can be found at <http://www.fhwa.dot.gov/everydaycounts/edctwo/2012/local.cfm>.

BE HEARD - Your opinion counts

FHWA ANALYSIS OF CONSTRUCTION QA PROCEDURES ON LOCALLY ADMINISTERED FEDERAL-AID PROJECTS

Application of appropriate and meaningful construction quality assurance by localities on federally-funded transportation projects has been cited as a serious concern by FHWA and other transportation interest groups. FHWA is looking for input from the locality community to help improve the implementation of this aspect of the LAP program. If you have a best management practice to share, ideas to improve the program or process, or would simply like to help in this endeavor, please take the survey found on this link http://www.surveymonkey.com/s/LPA_Survey_QA-for-LPA-Projects. It should take less than 20 minutes to complete.

TRAINING

Upcoming NHI Training Opportunities for Localities

The Transportation Training Academy ([TTA](#)) sponsors several courses that would be beneficial to our local government partners. Upcoming course titles are listed below with links for each course registration. The VDOT Learning Center often covers the registration costs for local government attendees for each NHI course (See TTA website for details). Attendees are responsible for all travel expenses. These courses are very valuable to those local governments that are administering transportation projects.

[Beyond Compliance: Historic Preservation in Transportation Project Development](#) (NHI 142049) will be held in Fairfax, VA on November 6 - 8, 2013. Free to first 10 Local Governments.

[Project Development](#) will be held in Hampton, VA on November 15 - 16, 2013. \$150 for Local Governments (non-NHI Course)

PROGRAM INFORMATION

Revenue Sharing Program

In 2013, the Commonwealth Transportation Board (CTB) approved \$154,429,914 in total state allocations for 197 projects for the FY 2014 Revenue Sharing Program. This included \$5,458,235 for 30 maintenance projects. The General Assembly approved legislation at its 2012 session that again made maintenance work eligible for Program funding. Under the new legislation, localities were allowed to apply for up to \$5 million (of the maximum \$10 million per locality) for maintenance projects. Projects with pavement of bridge structures determined to be deficient were given priority after considering construction projects where the advertisement date is advanced resulting from the receipt of the Revenue Sharing allocation request. The \$4.4 million that was de-allocated from 64 inactive projects by the CTB in January 2013 was also included with the FY 2014 Program allocation.

The Local Assistance Division is finalizing its review of another round of inactive projects subject to de-allocation by the CTB in January 2014 and these funds are anticipated to be included with the FY 2015 Program allocation.

The application period for the FY 2015 Revenue Sharing Program is currently underway and localities may submit applications through November 1, 2013. For more information on the Revenue Sharing Program and application process, please review our [website](#).

Federal Lands Access Program

Deadline for Federal Lands Access Program (FLAP) applications is **Monday, November 18, 2013**.

All project funding requests must be submitted using Eastern Federal Lands Access Program Application Form found at <http://www.efl.fhwa.dot.gov/files/programs/Access-Program-Application.pdf>.

Compliance Assessments

Local Assistance Division served as a liaison between the Federal Highway Administration—Virginia Division and local governments earlier this year to conduct Process Reviews on randomly selected locally-administered projects throughout the state. Reviews focused on the performance of the localities in their delivery of federal-aid projects in the areas of Contract Administration, Quality Assurance and Right of Way and on the stewardship provided by VDOT. FHWA has completed all reviews and results have been compiled into the [2013 FHWA Process Review—Local Program Assistance Project Review Report](#).

Urban Program

PAVEMENT CONDITION DATA

Pavement condition on Virginia's urban roads has been a recent topic of interest with the Commonwealth Transportation Board (CTB). Based on recommendations presented to the CTB to advance the collection and analysis of system condition and performance data on locally maintained systems, VDOT utilized their contractor, Fugro-Roadware, to collect pavement condition data on all urban arterial routes. Complete distress and index data for each urban arterial route is now available on VDOT's external website in a detailed Excel spreadsheet entitled, [Arterial Data Statewide](#). A separate spreadsheet entitled, [Pavement Data Dictionary](#) explaining the various fields contained in the Arterial Data Statewide spreadsheet is also available. *(Note: The Arterial Data Statewide spreadsheet is a large file and may take a few moments to open).*

In addition, on September 17th VDOT held a Webinar on Local System Pavement Condition and Performance Data detailing the methodology and systems used to collect the pavement condition data on arterial roads in the local system. This webinar session has been archived and placed on the Local Assistance Division [website](#). *(Note: First time WebEx viewers will be required to download the FREE WebEx ARF player to view this recording).*

Additional information regarding this topic can be found on VDOT's [Urban Highway's website](#) under the topic Local Government Workgroup Information/Pavement Condition Data.

URBAN MAINTENANCE INVENTORY—UCP PROJECT

VDOT has merged multiple computer programs into what is being called the Roadway Network System (RNS). RNS provides the means of tracking and managing Virginia's road inventory and associated assets and attributes in a tabular, linear, and geospatial context. Currently RNS contains a linear referencing system, speed zone information, crash data, railroad crossing locations, pavement data, amongst several other layers of information. The RNS program consists of multiple on-going projects that will include additional features.

The Urban Conversion Project (UCP) is one of those projects. The UCP project is converting the VDOT Urban Maintenance Inventory System (UMIS) into a geospatial layer with centerline dataset on RNS. As a reminder, UMIS is the system that VDOT uses to track the inventory of streets used in determining the maintenance payment amounts for each urban locality. The UCP project will also normalize street names based on the National Emergency Number Association (NENA) standards and will convert centerline data into the VA Geographic Information Network (VGIN). For the first time ever, VDOT will be able to georeference all roads in Virginia. The UCP project is almost complete. Our final stages will be to reconcile errors and omissions within the UMIS data. In the coming weeks, we may be contacting your locality during the reconciliation for these discrepancies. For additional information, please feel free to contact Todd Halacy at 804-786-3434 or email Todd.Halacy@VDOT.Virginia.gov.

LAD EMPLOYEE SPOTLIGHT

Clark Woods

Clark began his VDOT career in 1984 as a Management Analyst in the Human Resource Division. During a re-organization in 1987, Clark spent a short time in Management Services and then moved on to the Maintenance Division, where he worked for over 18 years. In June 2005 Clark joined the Local Assistance Division where he manages agreement coordination on locally administered projects in the Richmond, Hampton Roads, Lynchburg and Bristol districts. He credits VDOT with allowing him the opportunity to acquire his Bachelor Degree in Business Management at VSU and his Master Degree in Transportation Policy, Operations and Logistics at GMU. "I could not have done it without VDOT's support."

Clark has two children and four grandchildren. During his non-VDOT time, Clark is a High School Sports Official for Basketball and Volleyball. When he is not blowing his whistle, he is travelling the friendly skies to some island in the Caribbean or anywhere where there is sand, cool blue water, and a cold refreshing drink.



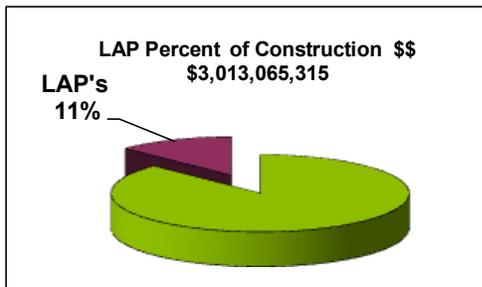
Photo courtesy of Bob Lamun

LOCALLY ADMINISTERED PROGRAMS PERFORMANCE REPORT

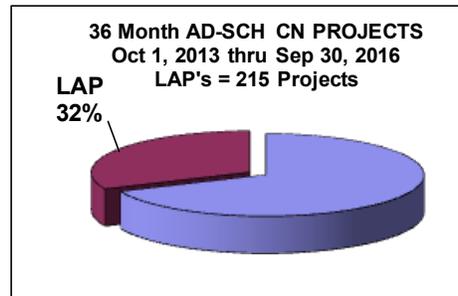
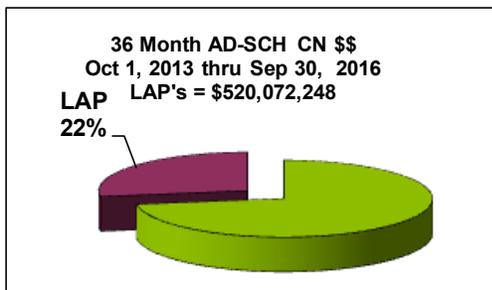
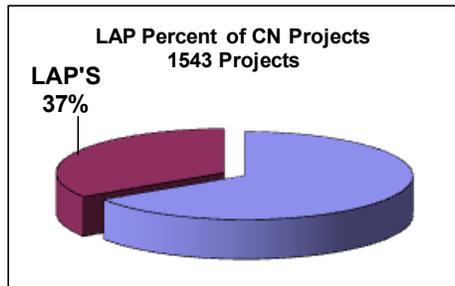
The charts below are a representation of the role locally administered projects have in the overall state-wide construction program and the 36 month advertisement schedule. The charts indicate the percentage of active projects that are locally administered as they relate to construction dollars and construction projects. In the 36 month advertisement schedule, **22% of construction dollars** are used for locally administered projects and **32% of all projects** are locally administered.

Note: Total construction program data is from the data warehouse on active projects only. 36 month advertisement schedule is from VDOT's integrated project management system.

LAP Share of Construction Program Dollars



LAP Share of Construction Program Projects



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Jennifer DeBruhl, Director

We're on the Web!

<http://www.virginiadot.org/business/local-assistance.xml>

2013 LOCAL PROGRAMS WORKSHOP RECAP



Thanks for making the
 2013 Local Programs Workshop
 a success!

