

**RFQ QUESTIONS AND ANSWERS**  
**ROUTE 3 WIDENING**  
**VDOT PROJECT 0003-023-107, P101, R201, C501**

**January 11, 2013**

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1. Who performed the land and topographic survey for the project? [the name on the drawing is a Virginia Department of Transportation surveyor]?

*ATCS performed the survey and CARDNO located the utilities.*

2. Have all existing utilities been located and identified?

*Yes, to the best of VDOT's knowledge all existing utilities have been located.*

3. Please clarify the requirements of Williams Gas relative to pipeline relocation?

*Williams Gas will perform all work on its gas lines as required for construction of the Rte. 3 Widening project. The Design-Builder will be responsible for scheduling and coordinating the Williams Gas work with the Design-Builder's construction activities. Additional information regarding the Williams Gas lines will be provided in the Request for Proposals (RFP) and will be available to the short-listed Offerors for this Project.*

4. Can you provide the names and discipline background/positions of the selection committee individuals?

*The Department will not supply the names and background information of the Evaluation Team.*

5. Can the organizational chart be submitted on 11 x 17 paper instead of letter size?

*Per Section 5.2.2 of the RFQ, SOQs shall be prepared on 8.5" x 11" white paper with the exception of the Work History Form, which shall be prepared on 11" x 17" paper and folded to 8.5" x 11".*

6. Plan sheet 17 shows an airport runway on the Wingerden property (Greenhouse Airport). Are there any special considerations, conditions or requirements associated with runway, encroachment onto the runway, or any acquisition of right-of-way?

*Additional information regarding the Greenhouse Airport will be provided in the Request for Proposals (RFP) and will be available to the short-listed Offerors for this Project.*

7. I understood that VDOT would make additional information regarding the Williams gas lines available for our use; such as existing depth of cover, vertical alignment, current plans and agreements with VDOT/Williams Gas... Please provide this information.

*Additional information regarding the Williams Gas lines will be provided in the Request for Proposals (RFP) and will be available to the short-listed Offerors for this Project.*

8. Columbia Gas of Virginia, Inc. is not listed as a utility owner. Plan sheet 17 shows that they do have utilities within the right-of-way. Please provide additional information.

*Columbia Gas of Virginia, 4176 Bludau Dr., Warrenton, VA 20187, Mr. Nicholas Lewis – Field Engineer (540)349-2924, email: nicholaslewis@nisource.com.*

9. Section 3.2.8 indicates that we “provide an 8.5” x 11” copy of the Offeror’s VDOT prequalification certificate or evidence indicating Offeror is currently prequalified...” We currently do not have a current, non-expired, prequalification certificate from VDOT. However, we are currently prequalified and listed on VDOT’s prequalified list. To clarify, is a copy of our listing on VDOT’s prequalified list sufficient evidence to meet this requirement?

*A screen-shot print out from VDOT’s on-line Prequalification List is sufficient evidence to meet the requirement set forth in Section 3.2.8 of the RFQ.*

10. Will it be acceptable to include a single page project limits map/exhibit either within the 15 page limit or as an appendix attachment to better identify and discuss critical risks required in Section 3.5.1? If so, may this map/exhibit be 11x17 inch size folded to 8.5 x 11 inch size?

*Graphics are permitted within the 15-page limit of the SOQ and shall not be provided within the appendices. Per Section 5.2.2 of the RFQ, SOQs shall be prepared on 8.5” x 11” white paper with the exception of the Work History Form, which shall be prepared on 11” x 17” paper and folded to 8.5” x 11”.*

11. Section 5.2 of the RFQ does not specify any limitations on margin size. Are there any? Please clarify.

*There is currently no requirement regarding the margin size. However, text located along the left margin of the SOQ should be readable after binding.*

12. RFQ Section 5.2.2.3 states “The numbered tabs shall not count against the above reference page limit, provided no project specific information is included on them.” Would including photographs of the project on the tabs be considered project specific? Would including general information about the Offeror be considered project specific?

*The cover page and the number tabs do not count against the 15-page limit. However, tabs that contain project specific information will be counted towards the page limits. Tabs containing general information about the Offeror (i.e. company logo) or photographs will not be counted toward the page limit.*

13. RFQ section 5.2.2 states “All printing, except for the front cover of the Statement of Qualifications, should be Times New Roman, with a font of 12-point (Times New Roman 10 point font may be used for filling out information on the Key Personnel Resume Form and the Work History Forms).” Is text that is part of a graphic required to meet the 12-point font requirement? The graphics we are referencing are the organizational chart, any maps that may be included, phase diagrams, or other graphics. There may be graphics where either slightly larger or slightly smaller font would make the representation easier to read.

*Text that is part of a graphic can be modified within reason. All text that is part of a graphic should be readable and should be no smaller than Times New Roman 10 point. Larger text can be used as well.*

14. DBE percentage of 20% - The DBE goal for this project is extremely high for the scope/nature of work and the location. Please consider reducing the number to 10%, or; if the 20% is considered the correct number, please provide the Department’s analysis that supports how such a high number may be obtained.

*The Civil Rights Division has confirmed the 20% DBE requirement for the Project. In accordance with Section 3.2.11 of the RFQ, Offerors shall provide a written statement within the Letter of Submittal that the Offeror is committed to achieving the 20% goal. Failure to meet this RFQ requirement will render an Offerors SOQ non-responsive.*