



Sample Resolution

Sample Enhancement Project Endorsement Resolution

Whereas, in accordance with Commonwealth Transportation Board construction allocation procedures, it is necessary that a request by resolution be received from the sponsoring local jurisdiction or state / federal agency in order that the Virginia Department of Transportation establish an enhancement project in the (jurisdiction).

Now, Therefore, Be It Resolved, that the (local jurisdiction/state/federal agency), requests the Commonwealth Transportation Board to establish a project for the improvement of (name/description of project).

Be It Further Resolved, that the (local jurisdiction/state/federal agency) hereby agrees to provide a minimum 20 percent of the total cost for planning and design, right of way, and construction of this project.

Be It Further Resolved, that the (local jurisdiction/state/federal agency) hereby agrees to enter into an agreement with the Virginia Department of Transportation to provide oversight that ensures the project is developed in accordance with all state and federal requirements for design, right of way acquisition, and construction of a federally funded transportation project.

Be It Further Resolved, that the (local jurisdiction/state/federal agency) will be responsible for maintenance, upkeep and operating costs of any facility constructed with Enhancement Program funds.

Be It Further Resolved, that if the (local jurisdiction/state/federal agency) subsequently elects to cancel this project the (local jurisdiction/state/federal agency) hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation. The (local jurisdiction/state/federal agency) also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration.

Adopted this ____ day of _____, 20____
_____, Virginia

By: _____

Attest